

(Continue To Check Up On Your Application Progress & Approved Documents)

STEPS TO OBTAIN A HOMESITE LEASE (HSL):

1. **Application** – Client shall pickup a **HSL Application** from Agency Land offices or online.
 - Client will complete Page 2 (*Acknowledgment*), Page 3 (*Joint Applicant Form-if applicable*), and Page 4, Section 1.
 - Client will then meet with a Grazing Officer to record the proposed homesite's GPS coordinates to complete Page 4, Section 2.
 - The Grazing Officer will also complete Page 5, Sections 1-3 on Page 5 to distinguish grazing permittee(s) affected within a ½ mile radius of the proposed homesite for consent.
 - Client will then meet with the grazing permit holder(s) to get their consent. Each grazing permit holder will have to sign Page 6.
2. **Submit Application & Fee Payments:**
 - Client shall submit the Homesite Leases Application once you get the consent from the Grazing Officer and Grazing Permittee(s), with a money order of \$30.00 for Filing Fee, made payable to the "Navajo Nation." (Non-Refundable) **"Do NOT Sign the back of Money Order"**
3. **Biological Clearance: 2nd STAGE**
 - Navajo Fish & Wildlife will conduct a Biological Review of the proposed homesite. If NO biological concerns, a "Biological Compliance Form" will be issued. If concerns do arise, client will need to select another homesite in Area 3 or 4 of the biological map.
 - **WAIT UNTIL FISH & WILDLIFE is "APPROVED" than BEGIN SURVEYING.**
4. **Archaeological Clearance: 3rd STAGE**
 - Client will need to hire a Private Archaeologist at their own expense to conduct an inventory of the proposed homesite and shall report findings to the Navajo Historic Preservation Department for review. Client is responsible for submitting a copy of their receipt to NLD once completed.
5. **Legal Survey: 3rd STAGE**
 - Client will need to hire a Certified Land Surveyor at their own expense to conduct a civil survey and survey plat for the proposed homesite. Client is responsible for submitting a copy of their receipt and survey plat to NLD once complete.
6. **Historic Preservation Department (HPD): 4th STAGE**
 - HPD shall issue a "Cultural Resources Compliance Form (CRCF)" if there are no archaeological concerns. Client is responsible for submitting a copy of the CRCF to NLD once complete.
7. **Environmental Compliance Determination (ECD): 5th STAGE**
 - General Land Department will conduct an environmental review of the proposed homesite. If there are NO environmental concerns, a clearance letter will be issued to the client. If concerns do arise a full-fledged Environmental Assessment will be required if the client still desires that same location.
8. **Navajo Land Department Director Approval**
 - Complete homesite lease application with all required documents shall then be prepared and sent to the NLD Director for review and approval on behalf of the Navajo Nation.
 - If APPROVED, copies will be sent to the Client, B.I.A, and Southwest Title Plant-Albuquerque, NM for records.
 - First 3 year's AHSL Rental Fee is expected at this time in the amount of \$36.00 by money order payable to the Navajo Nation.

For more information and resources, visit:

<http://nnld.org/>

What to consider before applying for a Homesite Lease (HSL)?

Is your homesite lease in a feasible location?

1. Have you consulted with all valid Grazing Permittee(s) that reside within 1/2 a mile of your proposed HSL location?
2. Is your proposed homesite lease within a prime grazing area?
3. Are you in compliance with the Chapter's Community Land Use Plans (CLUP) for Residential development?
4. Have you reviewed the biological map to insure your proposed homesite lease is within Area 3 or Area 4 (www.dinehbikeyah.org)?
 - **Area 1: (RED)** High Sensitive Area/ may require further studies (\$600 - \$1,800.00);
 - **Area 2: (PURPLE)** Moderate Sensitive Area (may require additional fees \$600 - \$1,800.00);
 - **Area 3: (BLUE)** No impact area [Biological Resources Compliance Form (HSBCF) from Navajo Fish & Wildlife Department (NFWD)];
 - **Area 4: (GREY)** No impact area (HSBCF from NFWD);
5. Are you willing to pay more than \$1,000 for the Environmental Assessment, if your proposed homesite lease is located within the RED biological High sensitive area?
6. Is your proposed homesite lease within a flood plain area?
7. How far away is your closest neighbor?
8. Have you considered sharing utility cost?

Infrastructure consideration?

9. How far away is the nearest power line from your proposed homesite?
10. How far away is the nearest water line from your proposed homesite?
11. How far away is the telecommunication line from your proposed homesite?
12. Will you be able to get cell services within your proposed homesite?
13. Are you willing to pay \$16,500 per mile for power line extension, if your homesite is 1/2 mile away from developed infrastructure?
14. Are you willing to pay \$8,000 per mile for waterline extension, if your homesite is 1/2 mile away from developed infrastructure?
(Power line and Water line Extension over a 1/2 mile will require an Environmental Assessment.)

Road to your home?

15. How will you get to your homesite? New road?
16. How far is the access road to your proposed homesite lease?
17. Are you willing to pay for additional environmental assessments for your ingress and egress to your proposed homesite (all roads)? So, the chapter can provide maintenance service to your homesite?
18. Will you be considered a liability to the chapter during the inclement weather and emergency situation?

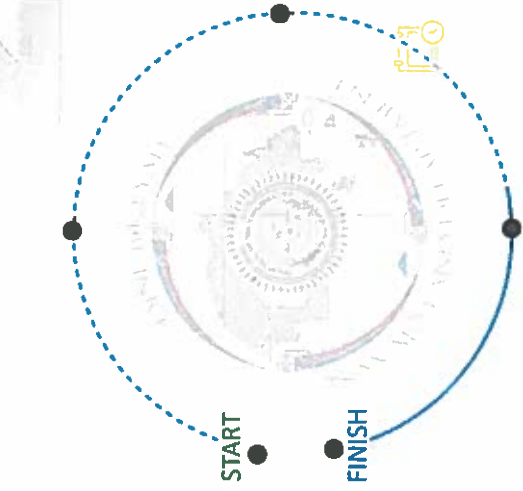
Homesite Lease

WHAT TO CONSIDER BEFORE APPLYING FOR A HOMESITE LEASE (HSL)?

1. Is your homesite lease in a feasible location? Have you consulted with all valid Grazing Permittee(s) that reside within 1/2 a mile of your proposed HSL location?
2. Have you reviewed the biological map to insure your proposed homesite lease is within Area 3 or Area 4 (www.nndfw.org)?
3. Are you willing to pay more than \$1,000 for the Environmental Assessment, if your proposed homesite lease is located within the RED biological High sensitive area?
4. Is your proposed homesite lease within a flood plain area?
5. How far away is your closest neighbor?
6. Have you considered sharing utility cost?
7. How far away is the nearest water line, telecommunications, cell service, or powerline from your proposed homesite?
8. Are you willing to pay \$16,500 per mile for power line or \$8,000 per mile for waterline extension, if your homesite is 1/2 mile away from developed infrastructure?
9. How will you get to your homesite? New road? How far is the access road to your proposed homesite lease? May need clearances.
10. Are you willing to pay for additional environmental assessments for your ingress and egress to your proposed homesite (all roads)? So, the chapter can provide maintenance service to your homesite?
11. Will you be considered a liability to the chapter during the inclement weather and emergency situation?
12. Sanitation: Trash and Junk vehicles in the area? How can the individual, family, neighbors, or chapter help clean up the area?

HOMESITE LEASE NN200RL FLOWCHART

CONTACT YOUR GRAZING OFFICIAL/LAND BOARD MEMBER to identify the homesite location with a handheld GPS unit. The coordinates must be recorded on FORM 2 and identify grazing permittees on FORM 3 for consent of proposed homesite.



OBTAIN HOMESITE APPLICATION from Agency Navajo Land Offices or Fill out HSL application completely with a drawn map of your proposed homesite all in BLACK ink.

APPROVED HOMESITE LEASE is then released to applicant after submission of first year's leasing fee of \$36,000, money order, payable to "Navajo Nation". Documents are then recorded into the Navajo Land Title Data System (NLTDS) for archiving and system retrieval.



HSL PACKET IS COMPILED WITH THE FOLLOWING DOCUMENTS:

- Homesite Lease
- Certificate of Indian Blood (and Marriage License, if applicable)
- Biological Resource Compliance Form (HSBCF)
- Archaeological Inventory Report Compliance Form (AIRCF)
- Cultural Resources Compliance Form (CRCF)
- Certified Legal Survey Plat and TOPO Maps
- Environmental Review Letter (ECD)

ONCE COMPLETE, PACKET IS SENT TO THE NLD DIRECTOR FOR REVIEW AND APPROVAL ON BEHALF OF THE NAVAJO NATION.

APPLICANT RESPONSIBILITIES:

- Submit HSL Application with \$30.00 Money Order payable to the "Navajo Nation"
- Submit Homesite Biological Request Form to NLD
- NLD will complete the Request form and send the request electronically to the Fish & Wildlife Office.
- The applicant is responsible for submitting the \$20 application fee to the main Fish & Wildlife Office by mail or walk-in, please pay with a money order, payable to the "Navajo Nation, P.O. Box 1480 Window Rock, AZ 86515
- Hire a Private Archaeologist to conduct a Cultural Investigation. Sent to Navajo Heritage & Historical Preservation Department to complete a Cultural Resource Compliance Form
- Hire a Certified Land Surveyor to conduct a legal survey and submit a legal survey plat to the proposed homesite to NLD.
- All clearances are then sent for Environmental Review, conducted by General Land Development Department (GLDD).

Step 1—CONTACT your grazing official or land board member to find available location with GPS coordinates.

Step 2—VISIT Fish & Wildlife Department to start the approval of your Biological. See RCP Map for reference: <https://www.nndfw.org/clup.htm>

Step 3—VISIT Navajo Land Department office to identify if homesite is near other regulations **BEFORE** hiring the archaeologist or land surveyor.

Navajo Land Department

Vision Statement

"Acquire, Record, Regulate, Value, and Preserve Our Sacred Navajo Lands (Diné Bí Kéyah)"

Mission Statement

"To provide quality customer service by utilizing technology, legal authority, cultural awareness, and continuous education, to insure proper optimum use of real property for all to benefit."

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P.O BOX 2249 Window Rock, AZ 86515

<http://nlnld.org/>
06.13.2023

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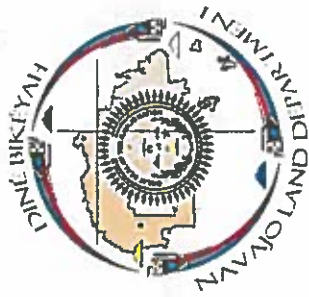
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Division of Natural Resources
Navajo Land Department

Homesite Process



Navajo Land Department has Five Agency Offices on the Navajo Nation who assist clients in obtaining a one-acre residential lease for 75 years that provides an opportunity for families to build or mortgage a home.

A Lessee has an option to renew, assign or terminate the lease. Before obtaining a HSL, the Lessee must comply with all Federal and Navajo Environmental Laws to obtain clearances to build a home on the Navajo Nation.

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(email): bbitsole@nlnld.org

HOMESITE SECTION
Tonia Sam, Sr. Homesite Agent
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(email): tsam@nlnld.org

Tel: 928-671-6440



CHECKLIST FOR HOMESITE LEASE (HSL) APPLICATION

Applications That Lack ANY Required Information Will Be Considered -INCOMPLETE- & Will -NOT BE ACCEPTED.-

" DO NOT " start any Surveying until FISH & WILDLIFE is APPROVED

Homesite Lease Application Requirements

- 1 **PLEASE READ the Eligibility Requirements** before filling out the HSL Application. Applicant(s) must use blue or black ink to complete all application forms. **NO WHITE OUT.**
- 2 **Original and Up-To-Date Certificate of Navajo Indian Blood**, which can be obtained from Vital Records. Name(s), Date of Birth, census number(s) and signature(s) must correspond with the information shown on the Certificate of Navajo Indian Blood.
- 3 For **"JOINT APPLICANTS**, valid marriage license.
- 4 **HSL Application:** Applicant must read and acknowledge Page 2 of HSL Application; **FORM 1:** Applicant must complete Page 4, Sections 1 and Coordinate with Grazing Officer/Land Board Member to complete Section 2 on page 4.
- 5 **FORM 2 - Consent Form(s):** Coordinate with grazing permittee(s) listed on the "Field Clearance Certification" to complete the "Consent Form(s)", if required. Obtain Grazing Official/Land Board Member signature after the grazing permittee(s) have completed the consent form.
- 6 **\$30.00 Money Order;** Made payable to **"Navajo Nation"** for HSL Application Fee. Non-refundable.
- 7 **\$20.00 Money Order;** Made payable to **"Navajo Nation"** for Biological Clearance. Complete the Biological Request Form at the Agency Sub-Offices to be submitted to Dept. of Fish & Wildlife electronically, but the **applicant is responsible for submitting their payment to the main Fish & Wildlife Office by mail or walk-in** (P.O. Box 1480 Window Rock, AZ 86515) Receipt
- 8 **Showing Payment** for an Archaeology Inventory Report to be performed by a private archaeologist contractor &
- 9 **Showing Payment** for a certified land survey plat to be performed by a private registered land surveyor contractor.
- 10 **Environmental Compliance Review**, requested by an Agency Engineer Technician to General Leasing Development Department.

Grazing Official/Land Board Member Responsibilities

- 1 **FORM 1 - HSL Application:** Complete Section 2 of HSL Application on Page 4. Physically verify the proposed Homesite location utilizing a hand-held Global Positioning System (GPS) unit by reading the Latitude/Longitude coordinates [North American Datum 1983 (NAD83)] identifying the center point of the proposed homesite location. Verify the biological map area/zone.
- 2 **FORM 2 - Field Clearance Certification:** Identify all grazing permittees who are directly affected and impacted by the proposed homesite location identified in Section 2 of the HSL Application. Complete Field Clearance Certification before applicant can obtain written consent from the individuals identified on the Field Clearance Certification. Verify whether proposed homesite is within Navajo forest or woodlands, an area withdrawn for community development or conflicting land use plan, 750 feet of a major highway right-of-way, a half mile of a Navajo Nation or other permanent livestock waters.
- 3 **FORM 3 - Consent Form:** After the applicant obtains written consent from the permittees listed on the Field Clearance Certification, applicant shall provide the signed Consent Form(s) to the GO for verification of signature.

Submit Completed Application to the Navajo Land Sub-Office

Navajo Land Office, Post Office Box 2179, Chinle, AZ 86503	rachel.wagner@navajo-nsn.gov	(928) 674-2061
Navajo Land Office, Post Office Box 948, Crownpoint, NM. 87313	olivia.anderson@navajo-nsn.gov	(505) 786-2379
Navajo Land Office, Post Office Box 208, Shiprock, NM 87420	rachelle.begay@navajo-nsn.gov	(505) 368-1120
Navajo Land Office, Post Office Box 3309, Tuba City, AZ 86045	tbegay@nild.org , abegay@nild.org	(928) 283-3195/ 94
Navajo Land Office, Post Office Box 2249, Window Rock, AZ 86515	athompson@nild.org , tsam@nild.org	(928) 871-6528

Homesite Lease Regulations and HSL Application can be downloaded for Free on the Navajo Land Department website: www.nild.org.

ELIGIBILITY REQUIREMENTS

1. The Navajo Nation shall not deny an application for a homesite lease based on the applicant's sex, religious association, clan membership, political philosophy, personal grudges, chapter affiliation, income, education, public or private status, or tribal affiliation so long as the applicant meets all requirements required by law.
2. Applicant(s) must be over 18 years of age.
3. An applicant can apply for only one homesite lease, with such withdrawal limited to one (1) acre or less of tribal trust or fee land, excluding withdrawals of lands for residential subdivisions and other types of withdrawals, pursuant to 2 N.N.C. § 501.
4. Applicant must be an enrolled member of the Navajo Nation, however, a non-member of the Navajo Nation who is legally married to an enrolled member of the Navajo Nation may be eligible through joint husband-wife application, with proof of such legal marriage, by issuance of a valid marriage license under the laws or jurisdiction of the Navajo Nation or any State.
5. Military Members/ Spouse. Provide a copy of DD214 Form(s).

ACKNOWLEDGEMENT

I, (We), acknowledge and understand the homesite lease restrictions and conditions set forth by

1. A Homesite Lease is intended for residential purposes only. All other non-residential uses are prohibited.
2. Homesite lease area shall not be used as a business site, mission site, grazing permit, bingo hall, dance hall, abandoned vehicle storage, or any fund raising activities. Lessee may not charge rent, sublease, lease or act as a landlord within a homesite lease premises.
3. Applicants shall not disturb or commence construction activities on the proposed site until the applicant receives an approved homesite lease. Be advised the Federal Laws may restrict or null application.
4. Homesite lease may be fenced to avoid disputes; animal control; and for ingress and egress.
5. A finalized homesite lease is required prior to transporting mobile homes onto the Navajo Nation and a transportation permit must be obtained from the Navajo Land Department for a fee before any mobile homes enter the Navajo Trust or Fee Land.
6. Lessee shall maintain the lease premises in a safe and sanitary condition. All solid waste, hazardous waste materials such as non-operational vehicles, barrels, etc., must be disposed at approved sanitary landfill or transfer station. Lessee shall present a good appearance both inside and outside of the lease premises.
7. The Lessee's finalized Homesite Lease shall be available upon full payment of one (1) year (\$12 annual payment) payable in money order to the Navajo Nation and shall be paid at the Navajo Land Department.
8. A homesite application is not a homesite lease, therefore, it is not transferable by assignment or court order.
9. Lessee shall not use or cause to be used any part of the homesite lease premises for any unlawful conduct or purpose, including but not limited to bootlegging, gaming, and other illegal drug activities. Any illegal activities conducted on the homesite lease premises shall be considered a breach of the terms of the homesite lease.
10. Burials sites are prohibited within the homesite lease premises. See Resources Resolution No. RCD-216-99.
11. Livestock and corrals are prohibited within the homesite lease premises.
12. Homesite leases cannot be sold, but may be transferred or assigned to another qualified homesite lease applicant through the NLD. For such transfers or assignments, the permanent improvements must be sold to the transferee or assignee at fair market value, subject to the terms of any mortgage(s). For the sale of permanent improvements located on a homesite lease, such sales must also include the transfer or assignment of the homesite lease where the improvement is located.
13. Is the proposed homesite lease within a designated 750 feet corridor of a highway from the Right-of-Way.

Applicant

Date

Applicant

Date

FOR JOINT APPLICANTS ONLY (CHOOSE ONLY ONE)

Initial ONLY (1) of the 3.

Joint Tenancy with Right of Survivorship:

Initial Property held by two persons jointly, with equal rights to possession and enjoyment during their lives. Under the doctrine of survivorship, the entire estate, upon the death of one of the joint tenants, goes to the survivor without the need to probate the decedent's estate. This shall not apply to married couples involving a Non-Navajo spouse. **NO PROBATE REQUIRED, HOMESITE GOES TO SURVIVING PERSON.**

Tenancy in Common:

Initial Property held by two persons jointly, with equal rights to possession and enjoyment during their lives. However, unlike joint tenancy, when one co-tenant dies, the surviving co-tenant does not succeed to the decedent's interest. Rather, the decedent's fractional interest in the property must be probated. **PROBATE REQUIRED, COURT WILL MAKE DECISION, ATTORNEY FEES INVOLVED.**

Community Property:

Initial Any property that is acquired by husband or wife during a marriage that is not separate or gift property to either the husband or wife. Community property principles will govern the distribution of the marital property upon dissolution of marriage in a fair and just manner, and may govern distribution of property upon the death of one spouse in accordance with 9 N.N.C. § 205. **PROBATE REQUIRED, COURT WILL MAKE DECISION, ATTORNEY FEES INVOLVED.**

The above mentioned cotenancy has been explained to us. We acknowledge and understand the difference.

Signed this _____ day of _____, 20____.

Applicant Signature

Census Number

Applicant Signature

Census Number

FOR OFFICE USE ONLY

HSL Application Form	<input type="checkbox"/>	Consent Form (s)	<input type="checkbox"/>	Cultural Resources Compliance Form	<input type="checkbox"/>
Certificate of Indian Blood / ID	<input type="checkbox"/>	GPS/UTM Coordinates	<input type="checkbox"/>	Environmental Review Letter	<input type="checkbox"/>
Marriage License	<input type="checkbox"/>	Certified Land Survey Plat	<input type="checkbox"/>	Biological Resource Clearance Form	<input type="checkbox"/>
Non-Refundable \$30.00 Filing Fee	<input type="checkbox"/>	Topographic Map	<input type="checkbox"/>	Reviewed by: _____	
Field Clearance Certification	<input type="checkbox"/>	Archaeology Inventory Report	<input type="checkbox"/>	Date: _____	

SECTION 1

I, (We) hereby apply for one (1) acre or less of Navajo Tribal Land for a homesite lease from the Navajo Nation for the purpose of developing a private dwelling for the term of seventy-five (75) years with option of renewal.

(Pursuant to CIB)

NAME: _____ CENSUS NO. _____ DOB: _____

NAME: _____ CENSUS NO. _____ DOB: _____

ADDRESS: _____

TELEPHONE NO.: () _____ CELL: () _____

MESSAGE: () _____ EMAIL ADDRESS: _____

CHAPTER: _____ AGENCY: _____

COUNTY: _____ STATE: _____

GRAZING DISTRICT: _____

SECTION 2 - Grazing Officer/Land Board Member Responsibilities

DRAW detailed map showing the location and direction to the proposed homesite. EXAMPLE: Milepost; State/County/ Navajo Route #'s; Chapter House; Neighbors House/Hogan; Color of Structure(s), etc.

Biological Map Zone:	
BLUE/Area 3	<input type="checkbox"/>
GRAY/Area 4	<input type="checkbox"/>

Datum: NAD 83 Latitude: N Degree: _____ Minutes: _____ Second(s): _____
 Longitude: W Degree: _____ Minutes: _____ Second(s): _____



ACKNOWLEDGEMENT

Grazing Official / Land Board Member

Date

To be completed by the Grazing Official / Land Board Member

EXHIBIT "D"

(THIS IS NOT A CONSENT FORM)

SECTION 1 - Grazing Officer/Land Board Member Responsibilities

I, _____, Grazing Official / Land Board Member of Grazing Management District, _____ community of _____ Chapter have identified the following individuals as land use or grazing permittee(s) who directly affected by the proposed homesite development as illustrated and proposed by the following homesite applicant(s):

Homesite Applicant
(Print Name)

Homesite Applicant
(Print Name)

SECTION 2 - Grazing Officer/Land Board Member Responsibilities

According to my records and to the best of my knowledge, the list of the affected permittee(s) referenced includes all of the permitted land users who are directly affected / impacted by the proposed homesite development and reside within a 1/2 mile of the proposed site.

	NAME	CENSUS NO.	GRAZING PERMIT NO.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

SECTION 3 - Grazing Officer/Land Board Member Responsibilities

- 1 Proposed Homesite is within the Navajo Partition Land (NPL):
- 2 Proposed Homesite is within Navajo fee land:
- 3 Are there any improvements(s) on the proposed homesite?
Roads: Trails: Power Line: Waterline: Others: _____
- 4 Is there a permanent structure on the proposed site (House)? YES NO
- 5 If yes, when was the house built? _____ (Year)
- 6 Does the applicant now live in the house? YES NO
- 7 Is the proposed homesite within a designated 750 feet corridor of the highway from the right-of-way? If yes, applicant must select a new site.
- 8 Is the proposed homesite within an area withdrawn or otherwise obligated for community development purposes or otherwise in conflict with a local land use plan and/or ordinance? If yes, applicant must select a new site.
- 9 Is the proposed homesite within the Navajo forest or woodlands? If yes applicant to contact the Navajo Nation Forestry Department and obtain an approval letter.
- 10 Is the proposed homesite within a half mile of a Navajo Nation or other government developed permanent livestock water? If yes applicant to select a new site or request written authorization from District Grazing Committee.
- 11 Is the proposed homesite within a farm plot or areas with Agricultural Land Use Permits? If yes, applicant must select a new site.

Grazing Official / Land Board Member

Date

CONSENT FORM FOR NAVAJO TRUST / FEE LAND

I, _____ hereby grant consent to the Navajo Nation to

_____ and _____ to lease one (1) acre or less of Navajo Tribal Land within my permitted grazing land use area for residential and infrastructure (*waterline, electrical powerline extension, gas line, sewer, telephone*) development, including ingress and egress, purposes as illustrated and acknowledged by the Grazing Official/Land Board Member on Section 2 of the Homesite Lease Application FORM 1.


I, further waive any rights I have to be compensated for the diminishment in value of my permitted grazing land use rights as a result of the proposed homesite, ingress and egress, easements and rights-of-way for infrastructure services line development. I further waive any rights I may have to contest my consent.

Signed this _____ day of _____, 20____.

X _____
Permit Holder's Signature

Census #: _____

Grazing Permit No.: _____
Date of Issue: _____

Thumbprint


Right
 Left

WITNESS: _____

ACKNOWLEDGED:

Grazing Official / Land Board Member

Date

Chapter

CONSENT FORM FOR NAVAJO TRUST / FEE LAND

I, _____ hereby grant consent to the Navajo Nation to _____ and _____ to lease one (1) acre or less of Navajo Tribal Land within my permitted grazing land use area for residential and infrastructure (*waterline, electrical powerline extension, gas line, sewer, telephone*) development, including ingress and egress, purposes as illustrated and acknowledged by the Grazing Official/Land Board Member on Section 2 of the Homesite Lease Application FORM 1.

I, further waive any rights I have to be compensated for the diminishment in value of my permitted grazing land use rights as a result of the proposed homesite, ingress and egress, easements and rights-of-way for infrastructure services line development. I further waive any rights I may have to contest my consent.

Signed this _____ day of _____, 20_____.

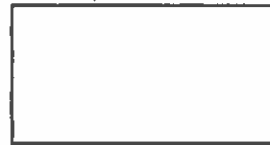
X _____
Permit Holder's Signature

Census #: _____

Grazing Permit No.: _____

Date of Issue: _____

Thumbprint



Right
 Left

WITNESS: _____

ACKNOWLEDGED:

Grazing Official / Land Board Member

Date

Chapter

CONSENT FORM FOR NAVAJO TRUST / FEE LAND

I, _____ hereby grant consent to the Navajo Nation to _____ and _____ to lease one (1) acre or less of Navajo Tribal Land within my permitted grazing land use area for residential and infrastructure (*waterline, electrical powerline extension, gas line, sewer, telephone*) development, including ingress and egress, purposes as illustrated and acknowledged by the Grazing Official/Land Board Member on Section 2 of the Homesite Lease Application FORM 1.

I, further waive any rights I have to be compensated for the diminishment in value of my permitted grazing land use rights as a result of the proposed homesite, ingress and egress, easements and rights-of-way for infrastructure services line development. I further waive any rights I may have to contest my consent.

Signed this _____ day of _____, 20____.

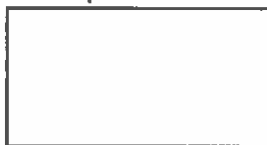
X _____
Permit Holder's Signature

Census #: _____

Grazing Permit No.: _____

Date of Issue: _____

Thumbprint



Right
 Left

WITNESS: _____

ACKNOWLEDGED:

Grazing Official / Land Board Member

Date

Chapter

NAVAJO NATION DEPT. OF FISH & WILDLIFE HOMESITE BIOLOGICAL CLEARANCE PROCESS

STEP 1.
Complete & submit a Biological Clearance Request Form. The form is available at all Homesite Lease Offices.

STEP 2.
There is a \$20 fee to process request. Make money order payable to : NAVAJO NATION

STEP 3
Mail copy of request form with money order to:
Navajo Fish & Wildlife Dept.
Attn: NNHP Section
P.O. Box 1480
Window Rock, AZ 86515

APPROVAL

"YES RECOMMENDED TO PROCEED"
Navajo Nation Dept. of Fish & Wildlife has completed the review & determined NO Biological Resources will be impacted/affected for the proposed 1-acre homesite. An original will be sent to the applicant. A copy of the approved Homesite Biological Clearance Form (HSBCF) will be emailed directly to the Homesite Lease Office for the applicant's file. The Homesite Biological Clearance Form is just 1 of several steps to obtaining a Homesite Lease. Construction can only begin when a Homesite Lease is finalized/issued by Navajo Land Dept., Homesite Lease Office, contact their office for additional information.

STEP 5.
NNDFW-NNHP will review the Biological Clearance request. A determination of APPROVAL or NO APPROVAL will be made.

STEP 4.
NLD-Homesite Lease Office will submit separately an email request form to NN Dept. of Fish & Wildlife. Request forms must be sent thru applicant's Homesite Lease Office & are NOT accepted at NNDFW from applicant(s).

NO APPROVAL

A copy of the NO APPROVAL
Homesite Biological Clearance Form (HSBCF) with memo will be sent to NLD-Homesite Lease Office. Additional review will be required.

"NOT RECOMMENDED TO PROCEED"
The site is NOT recommended for approval due to biological concerns. A Biological Survey may be required OR an alternate site near established homes/communities is recommended. A memo will be attached to Homesite Biological Clearance Form (HSBCF), which will include information on how to attain approval. Contact Navajo Nation Dept. of Fish & Wildlife-Navajo Natural Heritage Program for additional information.

CONTACT INFORMATION:

Navajo Nation Dept. of Fish & Wildlife - Navajo Natural Heritage Program
P.O. Box 1480
Window Rock, AZ 86515
928-871-6472 or 6450
www.nndfw.org/nhnp



REQUEST FORM

HOMESITE BIOLOGICAL CLEARANCE FORM (HBCF)



Applicant complete this portion before submitting to Homesite Lease Office (HSL)

FIRST NAME/LAST NAME:		
MAILING ADDRESS:		
CITY, STATE, ZIP:		
PHONE NUMBER AND/OR EMAIL:		
CHAPTER NAME:	AGENCY:	COUNTY & STATE OF HOMESITE:

APPLICANT:

- Do not mail or drop off this request at NDFW office.
- HSL Office submits HBCF request directly to NDFW by email only.
- NDFW will mail you a response letter and invoice informing you NDFW received your request.
- Payment of invoice can be made after receiving response letter by:
 - o debit/credit card or
 - o money order

Homesite Lease Office complete this portion

Upload documents to HSL Uploader the following information:

PLEASE CHECK ONE OF THE FOLLOWING:

- NEW HOMESITE LEASE** (Site is undeveloped, undisturbed, unoccupied).
- OCCUPIED HOMESITE LEASE** (Site is developed and home onsite). Indicate Date Occupancy Began (Month/Year): _____
- OTHER: Check appropriate box.** If applicable, attach copy of previous HSBCF issued, otherwise request will be considered NEW.
- TRANSFER
 NAME CHANGE
 ADDING NAME
- (If Transfer, Name Change and/or Adding Name, use line to provide name(s)):
- _____
- COORDINATE CHANGE: _____
- APPROVED HSL PRIOR TO 2016 NOW REQUIRING HSBCF (Copy upload to HSL Uploader)
- VETERAN: Discharge Affidavit: _____ (Copy upload to HSL Uploader)
- AGE 65 YEARS AND OLDER: D.O.B. _____ (Copy upload to HSL Uploader)

PROPOSED HOMESITE LOCATION COORDINATES (NAD83 LAT/LONG): _____

RCP AREA #: _____ (Area 1 or 2, Undisturbed and Undeveloped will need to select alternate location.)

VERIFIED BY HSL STAFF (INITIAL AND DATE): _____

(NDFW Use Only) MONEY ORDER #: _____ Ref#: _____



Navajo Land Department

P.O. Box 2249, Window Rock, AZ 86515 | 928.871.6401 | www.nnld.org

****CRCF/ARCH & SURVEY (separate payments)****

CULTURAL RESOURCE CONSULTANTS-ARCHAEOLOGISTS

A-JMChavez Julia M. Chavez P.O. Box 3606 Farmington, NM 87499 505-686-4111	Carrizo Archaeological Group Jeremy Begay 1201 N. Mesa Verde Avenue Farmington, NM 87401 505-320-9013	DCRM Dinetahdoo Cultural Resources Management, Inc. Rena Martin P.O. Box 2012 Farmington, NM 87499 505-960-9478	Cabazon Archaeological Services Tyrone Trujillo P.O. Box 894 Cuba, NM 87013 505-469-6883	Archaeological Survey Iris S. Begaye P.O. Box 3777 Window Rock, AZ 86515 928-206-9600
CSWTA, Inc., Archaeological Consultants Carol S. Yazzie-Ward P.O. Box 790 Tuba City, AZ 86045 928-283-4804	MBurke Consulting Mathilda Burke P.O. Box 1996 Page, AZ 86040 928-640-7674 mburkeconsulting@yahoo.com	Harriett K. Sandoval 1357 S. Mark Lane Flagstaff, AZ 86001 602-330-2167	Peter Bungart 160 E Astro Ln Flagstaff, AZ 86001 928-606-8393	Fred Harden 8501 Road 40.1 Mancos, CO 81328 970-759-2255

PRIVATE SURVEYORS

Falcon Land Surveyors Lonnie Bitsoi, Owner P.O. Box 1572 Gallup, NM 87305 623-680-8716 falconlandsurveyors@hotmail.com	Goldtooth Precision Solutions, Inc. Halbert O. Goldtooth, RLS P.O. Box 640 Tuba City, AZ 86045 PH: 928-622-9035 FX: 928-283-5073 halbert@goldtoothsurveying.com	Iina Ba, Inc 1812 Schofield Lane Farmington, NM 87401 PH: 505-327-1072 FX: 505-327-1517	Lemont L. Yazzie, Sr. P.O. Box 944 St. Michaels, AZ 86511 928-221-8553 82wrscout@gmail.com
Arizona Surveying 1843 West Heavenly CT., Flagstaff, AZ 86001 928-607-7092 john.luckow@arizonasurveying.com			

****Please, keep in mind that you are hiring a consultant under a private business that is not under Navajo Nation Land Office. If an error occurs the consultant, you hired is responsible to make those corrections. This is a listing of consultants who are qualified to survey your homesite lease, each differ from prices and locations. You may call our office if you have questions about a private surveyor or archaeologist you may want to use that is not listed. Thank You.**