CHECKLIST FOR HOMESITE LEASE (HSL) APPLICATION

Application that lacks any required Information will be considered incomplete and will NOT BE ACCEPTED.

Page 1 of 6

Homesite Lease Application Requirements

☐ 1 Please read the Eligibility Requirements before filling out the HSL Application. Applicant(s) must use black or blue ink to complete all application forms. NO WHITE OUT.

☐ 2 Original and up-to-date Certificate of Navajo Indian Blood, which can be obtained from the Agency Vital Records. Name(s), Date of Birth, census number(s) and signature(s) must correspond with the information shown on the Certificate of Navajo Indian Blood.

☐ 3 For joint applicants, valid marriage license.

☐ 4 HSL Application: Applicant must read and acknowledge Page 2 of HSL Application; FORM 1: Applicant must complete Page 4, Sections 1 and Coordinate with Grazing Officer/Land Board Member to complete Section 2 of FORM 1 on page 4.

☐ 5 FORM 2 - Consent Form(s): Coordinate with grazing permittee(s) listed on the "Field Clearance Certification" to complete the "Consent Form(s)", if required. Obtain Grazing Official/Land Board Member signature after the grazing permittee(s) have completed the consent form.

☐ 6 Receipt showing payment for an Archaeology Inventory Report to be performed by a private archaeologist contractor or the Navajo Nation Archaeology Department.

☐ 7 Receipt showing payment for a certified land survey plat to be performed by a private registered land surveyor contractor.

☐ 8 Completed Environmental Review Form at the Agency Navajo Land Offices.

☐ 9 $30.00 money order payable to the Navajo Nation for HSL Application non-refundable application fee.

☐ 10 $32.50 money order or cashier's check for Biological Resource Clearance. Completed the Biological Data Request Form at the Agency Land Sub-offices to be submitted to Dept. of Fish & Wildlife electronically.

Grazing Official/Land Board Member Responsibilities

☐ 1 FORM 1 - HSL Application: Complete Section 2 of HSL Application on Page 4. Physically verify the proposed Homesite location utilizing a hand-held Global Positioning System (GPS) unit by reading the Latitude/Longitude coordinates [North American Datum 1983 (NAD83)] identifying the center point of the proposed homesite location. Verify the biological map area/zone.

☐ 2 FORM 2 - Field Clearance Certification: Identify all grazing permittees who are directly affected and impacted by the proposed homesite location identified in Section 2 of the HSL Application. Complete Field Clearance Certification before applicant can obtain written consent from the individuals identified on the Field Clearance Certification. Verify whether proposed homesite is within Navajo forest or woodlands, an area withdrawn for community development or conflicting land use plan, 750 feet of a major highway right-of-way, a half mile of a Navajo Nation or other permanent livestock waters.

☐ 3 FORM 3 - Consent Form: After the applicant obtains written consent from the permittees listed on the Field Clearance Certification, applicant shall provide the signed Consent Form(s) to the GO for verification of signature.

Submit Completed Application to the Navajo Land Sub-Office

<table>
<thead>
<tr>
<th>Navajo Land Office, Post Office Box 2179, Chinle, AZ 86503</th>
<th><a href="mailto:carckdale@frontiernet.net">carckdale@frontiernet.net</a></th>
<th>(928) 674-2056</th>
</tr>
</thead>
<tbody>
<tr>
<td>Navajo Land Office, Post Office Box 948, Crownpoint, NM. 87313</td>
<td><a href="mailto:loniasam@frontier.com">loniasam@frontier.com</a></td>
<td>(505) 786-2376</td>
</tr>
<tr>
<td>Navajo Land Office, Post Office Box 208, Shiprock, NM 87420</td>
<td><a href="mailto:norajames@frontiernet.net">norajames@frontiernet.net</a></td>
<td>(505) 368-1120</td>
</tr>
<tr>
<td>Navajo Land Office, Post Office Box 3309,Tuba City, AZ 86045</td>
<td><a href="mailto:suzannahos@frontiernet.net">suzannahos@frontiernet.net</a></td>
<td>(928) 283-3194</td>
</tr>
<tr>
<td>Navajo Land Office, Post Office Box 2249, Window Rock, AZ 86515</td>
<td></td>
<td>(928) 871-6523</td>
</tr>
</tbody>
</table>

Homesite Lease Regulations and HSL Application can be downloaded FREE from Navajo Land Department website: www.dinehbikeyah.org. Hard copies are available at Navajo Nation Records Management Office (264 Highway), Tse Bonito, NM. (505) 371-5113.

RDO-C-14-16; 10/04/2016
ELIGIBILITY REQUIREMENTS

1. The Navajo Nation shall not deny an application for a homsites lease based on the applicant's sex, religious association, clan membership, political philosophy, personal grudges, chapter affiliation, income, education, public or private status, or tribal affiliation so long as the applicant meets all requirements required by law.

2. Applicant(s) must be over 18 years of age.

3. An applicant can apply for only one homsite lease, with such withdrawal limited to one (1) acre or less of tribal trust or fee land, excluding withdrawals of lands for residential subdivisions and other types of withdrawals, pursuant to 2 N.N.C. § 501.

4. Applicant must be an enrolled member of the Navajo Nation, however, a non-member of the Navajo Nation who is legally married to an enrolled member of the Navajo Nation may be eligible through joint husband-wife application, with proof of such legal marriage, by issuance of a valid marriage license under the laws or jurisdiction of the Navajo Nation or any State.

ACKNOWLEDGEMENT

I, (We), acknowledge and understand the homsite lease restrictions and conditions set forth by

1. A Homsite Lease is intended for residential purposes only. All other non-residential uses are prohibited.

2. Homsite lease area shall not be used as a business site, mission site, grazing permit, bingo hall, dance hall, abandoned vehicle storage, or any fund raising activities. Lessee may not charge rent, sublease, lease or act as a landlord within a homsite lease premises.

3. Applicants shall not disturb or commence construction activities on the proposed site until the applicant receives an approved homsite lease. Be advised the Federal Laws may restrict or null application.

4. Homsite lease shall be fenced to avoid disputes; animal control; and for ingress and egress.

5. A finalized homsite lease is required prior to transporting mobile homes onto the Navajo Nation and a transportation permit must be obtained from the Navajo Land Department for a fee before any mobile homes enter the Navajo Trust or Fee Land.

6. Lessee shall maintain the lease premises in a safe and sanitary condition. All solid waste, hazardous waste materials such as non-operational vehicles, barrels, etc., must be disposed at approved sanitary landfill or transfer station. Lessee shall present a good appearance both inside and outside of the lease premises.

7. The Lessee's finalized Homsite Lease shall be available upon full payment of $900.00 ($12 annual payment X 75 year lease) payable in money order to the Navajo Nation and shall be paid at the Navajo Land Department.

8. A homsite lease is not a homsite lease, therefore, it is not transferable by assignment or court order.

9. Lessee shall not use or cause to be used any part of the homsite lease premises for any unlawful conduct or purpose, including but not limited to bootlegging, gaming, and other illegal drug activities. Any illegal activities conducted on the homsite lease premises shall be considered a breach of the terms of the homsite lease.

10. Burials sites are prohibited within the homsite lease premises. See Resources Resolution No. RCD-216-99.

11. Livestock and corrals are prohibited within the homsite lease premises.

12. Homsite leases cannot be sold, but may be transferred or assigned to another qualified homsite lease applicant through the NLD. For such transfers or assignments, the permanent improvements must be sold to the transferee or assignee at fair market value, subject to the terms of any mortgage(s). For the sale of permanent improvements located on a homsite lease, such sales must also include the transfer or assignment of the homsite lease where the improvement is located.

13. Is the proposed homsite lease not within 750 feet of a major highway right-of-way.

______________________________________________  ____________________________
Applicant                                                Date

______________________________________________  ____________________________
Applicant                                                Date
Joint Tenancy with Right of Survivorship:

Property held by two persons jointly, with equal rights to possession and enjoyment during their lives. Under the doctrine of survivorship, the entire estate, upon the death of one of the joint tenants, goes to the survivor without the need to probate the decedent's estate. This shall not apply to married couples involving a Non-Navajo spouse. **NO PROBATE REQUIRED, HOMESITE GOES TO SURVIVING PERSON.**

Tenancy in Common:

Property held by two persons jointly, with equal rights to possession and enjoyment during their lives. However, unlike joint tenancy, when one co-tenant dies, the surviving co-tenant does not succeed to the decedent's interest. Rather, the decedent's fractional interest in the property must be probated. **PROBATE REQUIRED, COURT WILL MAKE DECISION, ATTORNEY FEES INVOLVED.**

Community Property:

Any property that is acquired by husband or wife during a marriage that is not separate or gift property to either the husband or wife. Community property principles will govern the distribution of the marital property upon dissolution of marriage in a fair and just manner, and may govern distribution of property upon the death of one spouse in accordance with 9 N.N.C. § 205. **PROBATE REQUIRED, COURT WILL MAKE DECISION, ATTORNEY FEES INVOLVED.**

The above mentioned co-tenancy has been explained to us. We acknowledge and understand the difference.

Signed this __________ day of ________________________________, 20____.

________________________          __________________________
Applicant Signature            Census Number

________________________          __________________________
Applicant Signature            Census Number
SECTION 1

I (We) hereby apply for one (1) acre or less of Navajo Tribal Land for a homesite lease from the Navajo Nation for the purpose of developing a private dwelling for the term of seventy-five (75) years with option of renewal.

(Pursuant to CIB)

NAME: ___________________________ CENSUS NO. _______ DOB: __________

NAME: ___________________________ CENSUS NO. _______ DOB: __________

ADDRESS: __________________________

TELEPHONE NO.: ( ) __________________________ CELL: ( )

MESSAGE: __________________________ EMAIL ADDRESS: __________________________

CHAPTER: __________________________ AGENCY: __________________________

COUNTY: __________________________ STATE: __________________________

GRAZING DISTRICT: __________________________

SECTION 2 - Grazing Officer/Land Board Member Responsibilities

Draw detailed map showing the location and direction to the proposed homesite. EXAMPLE: Milepost; State/County/Navajo Route #’s; Chapter House; Neighbors House/Hogan; Color of Structure(s), etc.

Biological Map Zone: __________________________ Datum: __________________________

BLUE.Area 3 [ ] NAD 83 Latitude: N Degree: __________ Minutes: __________ Second(s): __________

GRAY.Area 4 [ ] Longitude: W Degree: __________ Minutes: __________ Second(s): __________

ACKNOWLEDGEMENT

______________________________ __________________________
Grazing Official / Land Board Member Date

RDCO-74-16,10/04/2016
FIELD CLEARANCE CERTIFICATION  
To be completed by the Grazing Official / Land Board Member  
(TOP IS NOT A CONSENT FORM)  

FORM 2  

SECTION 1 - Grazing Officer/Land Board Member Responsibilities  
I, ________________________________ , Grazing Official / Land Board Member of Grazing Management District, 
_________________________________________ Chapter have identified the following individuals as land 
use or grazing permittee(s) who directly affected by the proposed homsite development as illustrated and proposed by the following 
homesite applicant(s): 


Homesite Applicant  
(Print Name)  

Homesite Applicant  
(Print Name)  

SECTION 2 - Grazing Officer/Land Board Member Responsibilities  
According to my records and to the best of my knowledge, the list of the affected permittee(s) referenced includes all of the permitted land users who 
are directly affected / impacted by the proposed homsite development. 

<table>
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<tr>
<th>NAME</th>
<th>CENSUS NO.</th>
<th>GRAZING PERMIT NO.</th>
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SECTION 3 - Grazing Officer/Land Board Member Responsibilities  

1. Proposed Homsite is within the Navajo Partition Land (NPL):  
   YES ☐ NO ☐  

2. Proposed Homsite is within Navajo fee land:  
   YES ☐ NO ☐  

3. Are there any improvements(s) on the proposed homsite?  
   Roads: ☐ Trails: ☐ Power Line: ☐ Waterline: ☐ Others:  

4. Is there a permanent structure on the proposed site (House)?  
   YES ☐ NO ☐  

5. If yes, when was the house built? ________________ (Year)  

6. Does the applicant now live in the house?  
   YES ☐ NO ☐  

7. Is the proposed homsite within the designated 750 feet of a major highway right-of-way? If yes, applicant must select a new site.  

8. Is the proposed homsite within an area withdrawn or otherwise obligated for community development purposes or otherwise in 
   conflict with a local land use plan and/or ordinance? If yes, applicant must select a new site.  

9. Is the proposed homsite within the Navajo forest or woodlands? If yes applicant to contact the Navajo Nation Forestry 
   Department and obtain an approval letter.  

10. Is the proposed homsite within a half mile of a Navajo Nation or other government developed permanent livestock water? If yes 
    applicant to select a new site or request written authorization from District Grazing Committee.  

11. Is the proposed homsite within a farm plot or areas with Agricultural Land Use Permits? If yes, applicant must select a new site.  


Grazing Official / Land Board Member  
Date
CONSENT FORM FOR NAVAJO TRUST / FEE LAND

I, ___________________________________________ hereby grant consent to the Navajo Nation to
________________________________________ and ___________________________ to lease one (1) acre or
less of Navajo Tribal Land within my permitted grazing land use area for residential and infrastructure (waterline, electrical powerline
extension, gas line, sewer, telephone) development, including ingress and egress, purposes as illustrated and acknowledged by the
Grazing Official/Land Board Member on Section 2 of the Homestead Lease Application FORM 1.

I, further waive any rights I may have to compensate for the diminishment in value of my permitted grazing land use rights as a result
of the proposed homestead, ingress and egress, easements and rights-of-way for infrastructure services line development. I further
waive any rights I may have to contest my consent.

Signed this ______ day of ______________________, 20__

X
Permit Holder's Signature

Census #: ____________________________

Grazing Permit No.: __________________

Date of Issue: __________________

Thumbprint

□ Right

□ Left

WITNESS: ____________________________

ACKNOWLEDGED:

Grazing Official / Land Board Member __________________ Date ______ Chapter ________

RDCO-74-16; 10/04/2016
"ARCHAEOLOGICAL CLEARANCE" PROCESS ON THE NAVAJO NATION

1. IDENTIFY UNDERTAKING

Pursuant to NNC 19 § 1021, "Prior to any ground disturbing activities, an archaeological clearance survey must be conducted." Undertakings include: installation of power/water, construction, homestead/business site leases, road construction, assistance from federal agencies (Housing Improvement, NTUA), new construction/demolition, utilization of federal money (NTUA, HUD, NAHASDA, IHS, etc.).

2. HIRE CONSULTANT

Consultant/Permittee listing can be requested from NNHPD at 928.871.7880 or tblie@navajo-nsn.gov

3. CONSULTANT RESPONSIBILITY

1. Archaeologist will request Class "B" Permit from NNHPD.
2. It is illegal to survey on Navajo Nation Lands without a valid permit pursuant to NNC 19 §1034

4. REPORT PREPARATION PROCESS

1. Collection of project information
   a. Records check of files & maps at NNHPD
   b. Legal Survey Plot
2. Fieldwork
   a. In-field Survey
   b. Ethnographic data collection
   c. Site recording/mapping (if necessary)
3. Report Preparation (Copies should be distributed to sponsor)

5. NAVAJO NATION HISTORIC PRESERVATION (NNHPD)

1. Receive & Log the report
2. Assign HPD Number
3. Review report (Usually 30 days from receipt date)
4. Issue Compliance Form

6. BUREAU OF INDIAN AFFAIRS

1. Cultural Resource Compliance Form received from NNHPD.
2. Reviewed by Area Archaeologist
3. Archaeological Approval granted by Navajo Regional Director (Signature)
4. The process from Step 5 is approximately 6-8 weeks.

7. NNHPD

1. The signed Compliance Resource Compliance Form is returned to NNHPD
2. HPD distributes copies to contractor, SHPO, Sponsor
3. Sponsor is responsible for submitting compliance form to Land Dept., Housing, NTUA, etc.
4. The process from Step 5 is approximately 6-8 weeks.

Any questions, Please contact the Navajo Nation Historic Preservation Department (NNHPD) at 928.871.7198.
## CULTURAL RESOURCE CONSULTANTS-ARCHEOLOGISTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City, State Zip</th>
<th>Phone</th>
<th>Fax</th>
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<tr>
<td>Cornell Pat</td>
<td>PO Box 4007</td>
<td>Gallup, NM 87305</td>
<td>505-879-9667</td>
<td></td>
</tr>
<tr>
<td>CSWTA, Inc., Environmental Consultants</td>
<td>PO Box 790</td>
<td>Tuba City, AZ 86045</td>
<td>928-283-4323</td>
<td>928-283-4804</td>
</tr>
<tr>
<td>Dinetahdoom Cultural Resource Management (DCRM), LLC</td>
<td>PO Box 2012</td>
<td>Farmington, NM 87499</td>
<td>505-960-9478</td>
<td>505-960-9485 (Navajo Preference)</td>
</tr>
<tr>
<td>Genevieve Pino</td>
<td>PO Box 6235</td>
<td>Gallup, NM 87301</td>
<td>505-495-9488</td>
<td></td>
</tr>
<tr>
<td>Iris S. Begaye</td>
<td>PO Box 3777</td>
<td>Window Rock, AZ 86515</td>
<td>928-206-9600</td>
<td></td>
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<tr>
<td>Judy A. Begay-Taylor</td>
<td>2931 W. Avenida De Las Flores</td>
<td>Tucson, AZ 85746</td>
<td>520-909-9626</td>
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<tr>
<td>Julia M. Chavez</td>
<td>PO Box 3606</td>
<td>Farmington, NM 87499</td>
<td>505-686-4111</td>
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<tr>
<td>Karen A. Tilden</td>
<td>PO Box 2605</td>
<td>Window, AZ 86515</td>
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<tr>
<td>Sheep Camp Archaeology</td>
<td>HCR 79 Box 1216</td>
<td>Cuba, NM 85731</td>
<td>505-731-2273</td>
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<tr>
<td>Tsa'haal Taal Consulting</td>
<td>PO Box 4021</td>
<td>Window Rock, AZ 86515</td>
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## PRIVATE SURVEYORS

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<th>City, State Zip</th>
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<th>Fax</th>
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<tr>
<td>Falcon Land Surveyors</td>
<td>Lonnie Bitsoi, Owner</td>
<td>PO Box 1572</td>
<td>Gallup, NM 87305</td>
<td>623-680-8716</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cell: 623-680-8716</td>
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<td></td>
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<tr>
<td></td>
<td>falconlandsurveyors@</td>
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<tr>
<td></td>
<td>hotmail.com</td>
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<tr>
<td>Red Valley Survey</td>
<td>Henry Thomas, RLS</td>
<td>Shiloh, NM 87420</td>
<td>505-320-0479</td>
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<tr>
<td></td>
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<td></td>
<td><a href="mailto:rvsurvey@yahoo.com">rvsurvey@yahoo.com</a></td>
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</tr>
<tr>
<td>Robert Marks, NMPS</td>
<td>PO Box 219</td>
<td>Gamerco, NM 87317</td>
<td>505-879-0644</td>
<td></td>
</tr>
<tr>
<td>Hummingbird Survey LLC</td>
<td>Del Jones, President</td>
<td>PO Box 416</td>
<td>Montezuma Creek, UT 84534</td>
<td>970-570-5108</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ph.: 970-570-5108</td>
<td><a href="mailto:del@hummingbirdsurveyllc.com">del@hummingbirdsurveyllc.com</a></td>
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<tr>
<td>Absolute Surveying &amp; Mapping, Inc.</td>
<td>Harold Baldwin, RLS</td>
<td>Snowflake, AZ 85537</td>
<td>928-205-7378</td>
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<tr>
<td>Extreme Measures Land Surveys, Inc.</td>
<td>Alisa J. Templeton, RLS</td>
<td>Flagstaff, AZ 86004</td>
<td>928-853-3661</td>
<td><a href="mailto:extrememeasures@q.com">extrememeasures@q.com</a></td>
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<tr>
<td>Goldtooth Precision Solutions, Inc.</td>
<td>Halbert O. Goldtooth, RLS</td>
<td>Tuba City, AZ 86045</td>
<td>928-283-4652</td>
<td>928-283-5073</td>
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<tr>
<td></td>
<td></td>
<td>Ph.: 928-283-4652</td>
<td>goldtoothsurveying.com</td>
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